## Integrated Management System PROC\_031 – Works Postponement TESTING & REPAIR POSTPONEMENT PROCEDURE – V1:

2020 Fire Protection is engaged to complete Inspection, Testing, Repairs and Annual Fire Safety Statement (AFSS) Assessments based on a contracted schedule to meet the requirements of AS1851-2012 and to suit the AFSS due date.

### Variations to works schedule create the following issues:

- Fines from council for late/incomplete AFSS
- Late reporting- causing customer relationship friction
- Unproductive scheduling of technicians creating additional cost for owners
- Non-Compliance with AS1851-2012 tolerances
- Potential for un-actioned defects to fire systems -putting lives at risk.
- Non-Compliance with Work Health & Safety Legislation

#### The AFSS date determines the following schedules:

- Annual Testing to start 3 months prior to AFSS due date
- AFSS Assessment by Accredited Practitioner within 3 months of AFSS
- Repairs completed before the AFSS issue date.
- 6 monthly Testing exactly 6 months before or after the annual test.
- Monthly testing every month +/- 5 working days

Schedules are planned months in advance and cannot be moved without serious impact on other sites & customers. Scheduling changes cause wasted labour and administration cost that must be borne by the person requiring it.

#### Details:

# Fire Protection is an important life safety system and ensuring it is maintained is a legislative requirement for all building owners. Fire Protection is considered an essential service and must proceed irrespective of the site conditions, occupancy or community concern.

If works do not proceed on the date provided (assuming for 6M & Annual tests- the contact is provided >2 weeks' written notice by 2020 Fire Protection), the following shall occur:

- If monthly test requires adjustment it shall be moved at a cost of \$191 + GST or the job closed as "no access" & zero discount provided. Site must be tested the following month.
- If 6 Monthly testing requires adjustment it shall be moved at the cost of \$507 + GST or 15% of contract value whichever the higher.
- If an Annual test requires adjustment, it shall be moved at a cost of \$776 + GST or 20% of annual contract value whichever the higher.
- If Repair works require adjustment, it shall be moved at a cost of \$507 + GST or 20% of the job value whichever is the higher.
- If an Annual Fire Safety Statement Assessment by an Accredited Practitioner (Fire Safety) requires adjustment, it shall be moved at a cost of \$550 + GST.

#### COVID Specific Terms:

- Individual SOU Residents are exempt from this if they can prove in writing they are required to self-isolate or have COVID. Concern only is not a legitimate excuse to cancel or postpone.
- 2020 Fire Technicians follow a strict COVID-19 safe work procedure which you can access at: <u>https://www.2020fireprotection.com.au/bookings/</u>
- Working From Home and Home Schooling means persons are likely in their apartment more and therefore fire protection particularly working smoke alarms and fire doors have never been more important.

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